



A place where families and businesses thrive.

**CCI Meeting Minutes 1 February 2022
Zoom Community Auditorium**

***Minutes are unofficial until approved by the CCI.
Minutes were approved as amended.***

1. Called to Order The meeting was called to order at 5:33PM

Present: Lucie Carriker, Hope Kramer, David Anderson (Chair), Evelyn Orr,
Councilor Malynda Wenzl, Heather Finnigan, Bryan Pohl (staff),
Monica Sandoval (guest PSU student), Absent: Lowell Greathouse, Tom Cook

The minutes from the January meeting were unanimously approved as motioned
for by Evelyn Orr and seconded by Heather Finnigan

2. Community Communication Inbox: None

3. CCI Discussion

a. Subcommittee Communications Update

The communication plan document has been turned in to Elizabeth Stover thanks to Evelyn Orr.

b. Planning for February Annual Town Meeting

We reviewed the role(s) that each CCI member will have at the time of the ATM and established the role(s) of other city government figures such as the mayor and the city manager. It was decided that discussion about a potential levy should be postponed until a future QTM. Our outline for the ATM states that our panelists will be appropriate department heads (i.e. leaders of the department that is most in control of the issue at hand) who will present goals and objectives derived from previous goals and objectives which have since been partially accomplished and consequently refined. Panelists will be limited to four slides' worth of time (5 - 10 minutes) to speak and will then present citizen attendees with a multiple-choice poll question. Citizen attendees will have the opportunity to pose questions to panelists via the Q&A function of Zoom.

More specifically, the ATM will be organized as follows:

- (1) Malynda Wenzl will give us a “flyover” highlighting overarching goals and objectives,
- (2) Jessie Vanderzanden will address homelessness,
- (3) Bryan Pohl will discuss new housing developments and businesses in Forest Grove,
- (4) Greg Robertson will discuss local transportation improvements,
- (5) Jessie Vanderzanden will address community engagement (e.g. citizen awareness of police chief hiring process),
- (6) Elizabeth Stover will explain the current DEI initiatives,
- (7) Ann Lane will talk about the FG Parks and Rec dept.,
- (8) Malynda Wenzl will wrap up the meeting and give “shoutouts” to unaddressed issues,
- (9) General Q&A.

CCI members' roles are as follows:

Evelyn and Lowell will moderate the overall event and create an introductory slide,
Hope and Heather will orchestrate the Q&A,
Tom will be physically present in the community auditorium,
David will facilitate the webcast,
Lucie will monitor the video feed from the perspective of a citizen attendee and via CCTV.

4. **Council Liaison Report:** City Council is in the process of documenting what all was discussed at their most recent retreat, that retreat being the source of the aforementioned refined goals and objectives.
5. **Adjournment and Announcement of Next Meeting**
We adjourned at 6:39PM. The next CCI meeting will be held on Tuesday, March 1st, 2022 at 5:30PM.